

**WEST ORANGE BOARD OF EDUCATION  
Public Board Meeting – 6:00 p.m. – July 19, 2011  
Administration Building  
179 Eagle Rock Avenue**

**Minutes**

**I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE**

**Present:** Mrs. Lab, Mr. Petigrow, Mrs. Casalino, Mrs. Brill, Mrs. Mordecai

**Motion to adjourn to closed session to discuss personnel items.**

**MOTION:** Mr. Petigrow                      **SECOND:** Mrs. Casalino                      **VOTE:** 5-0 (VV)

**Motion to reconvene to open session.**

**MOTION:** Mr. Petigrow                      **SECOND:** Mrs. Casalino                      **VOTE:** 5-0 (VV)

**II. NOTICE OF MEETING:**

**Please take notice that adequate notice of this meeting has been provided in the following manner:**

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on May 10, 2011.**
- B. That said notice was sent by regular mail to the West Orange Township Clerk and by e-mail to the Editors of the West Orange Chronicle and the Star-Ledger.**
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.**

**III. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF June 20, 2011 (Att. #1)**

**MOTION:** Mr. Petigrow                      **SECOND:** Mrs. Brill                      **VOTE:** 5-0 (VV)

**IV. SUPERINTENDENT’S AND/OR BOARD’S REPORTS**

<b>A.</b>	<b>First Reading of the Following Board Policies:</b>	
	Nondiscrimination/Affirmative Action Officer	2224.00
	Nondiscrimination/Affirmative Action in Employment	4111.10/4211.10
	Employee Health	4112.40/4212.40
	Personnel Records	4112.60/4212.60
	Assignment; Transfer	4113.00/4114.00/4213.00/4214.00
	Nonschool Employment	4138.00
	Attendance Patterns	4151.00/4251.00
	Harassment, Intimidation and Bullying	5131.10
	Home Instruction	6173.00
	Long Range Facilities Planning	7110.00
	Expenses and Reimbursements	9250.00
	Public and Executive Sessions	9322.00

**MOTION:** Mr. Petigrow                      **SECOND:** Mrs. Brill                      **VOTE:** 5-0 (VV)

<b>B.</b>	<b>Second Reading of the Following Board Policies:</b>	
	Media	1110.00

**MOTION:** Mr. Petigrow                      **SECOND:** Mrs. Brill                      **VOTE:** 5-0 (RC)

District Publications	1111.00
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**MOTION:** Mr. Petigrow                      **SECOND:** Mrs. Casalino                      **VOTE:** 5-0 (RC)

Distribution of Materials by Pupils and Staff	1140.00
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**MOTION:** Mr. Petigrow                      **SECOND:** Mrs. Brill                      **VOTE:** 5-0 (RC)

Local Units	1410.00
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**MOTION:** Mr. Petigrow                      **SECOND:** Mrs. Casalino                      **VOTE:** 5-0 (RC)

Research, Evaluation and Planning	2240.00
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**MOTION:** Mr. Petigrow                      **SECOND:** Mrs. Casalino                      **VOTE:** 5-0 (RC)

Nepotism	4112.80/4212.80
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**MOTION:** Mr. Petigrow                      **SECOND:** Mrs. Brill                      **VOTE:** 5-0 (RC)

Drugs, Alcohol, Tobacco (Substance Abuse)	5131.60
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**MOTION:** Mr. Petigrow                      **SECOND:** Mrs. Brill                      **VOTE:** 5-0 (RC)

	<b>Pupil Safety</b>	<b>5142.00</b>
<b>MOTION:</b>	<u>Mr. Petigrow</u>	<b>SECOND:</b> <u>Mrs. Casalino</u> <b>VOTE:</b> <u>5-0 (RC)</u>
	<b>Equal Educational Opportunity</b>	<b>5145.40</b>
<b>MOTION:</b>	<u>Mr. Petigrow</u>	<b>SECOND:</b> <u>Mrs. Casalino</u> <b>VOTE:</b> <u>5-0 (RC)</u>
	<b>Non-Discrimination/Affirmative Action in Instruction</b>	<b>6121.00</b>
<b>MOTION:</b>	<u>Mr. Petigrow</u>	<b>SECOND:</b> <u>Mrs. Casalino</u> <b>VOTE:</b> <u>5-0 (RC)</u>
	<b>Family Life Education</b>	<b>6142.01</b>
<b>MOTION:</b>	<u>Mr. Petigrow</u>	<b>SECOND:</b> <u>Mrs. Casalino</u> <b>VOTE:</b> <u>5-0 (RC)</u>
	<b>Physical Education and Health</b>	<b>6142.04</b>
<b>MOTION:</b>	<u>Mr. Petigrow</u>	<b>SECOND:</b> <u>Mrs. Casalino</u> <b>VOTE:</b> <u>5-0 (RC)</u>
	<b>Conflict of Interest</b>	<b>9270.00</b>
<b>MOTION:</b>	<u>Mr. Petigrow</u>	<b>SECOND:</b> <u>Mrs. Casalino</u> <b>VOTE:</b> <u>5-0 (RC)</u>

**V. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS**

**A. PERSONNEL**

**1. Resignations**

- a.) Superintendent recommends approval of the following resignation(s):

**Colleen Craffey, Instructional Aide, Autistic, Gregory School, effective 8/21/11**

**Deborah Seiden, Grade 7 Math Teacher, Liberty School, effective 6/30/11**

**Maria Dessipris, Spanish Teacher, Redwood School, effective 7/1/11**

**Anita Centrella, Lunch Aide, Hazel School, for retirement purposes, effective 12/1/11**

**2. Rescissions**

- a.) Superintendent recommends approval of the following rescission(s):

**Mercedes Asqui, Instructional Aide, Resource, Redwood School, MA-11, \$31,881, effective immediately**

**Kelly Rox, After School Library Media Center Program, WOHS, for the 2011-2012 school year, at an hourly rate of \$35**

**Mike Facchiano, Head Custodian, rescind transfer from WOHS to Roosevelt School, effective immediately**

**3. Appointments**

- a.) Superintendent recommends approval of the following appointment(s) at the stipulated contractual rates:

**Ajay Mattappallil, Math Teacher, WOHS, MA-1, \$51,256, effective 9/1/11 (additional)**

**Amy Shera, Language Arts Teacher, Liberty School, maternity leave replacement, effective 9/1/11-6/21/12, BA-1, at the per diem rate of \$240 (replacement)**

**Andrea Rommel, Instrumental Music Teacher, Redwood/Washington Schools, MA+32-1, \$59,500, effective 9/1/11-6/30/12 (replacement)**

**Mary Kehoe, Guidance, WOHS, MA-1, \$51,256, effective 9/1/11 (replacement)**

**Guerlyne Millington, Guidance, WOHS, MA-1, \$51,256, effective 9/1/11 (replacement)**

**Megan Domenick, Math Teacher, Edison School, BA-1, \$48,000, effective 9/1/11 (additional)**

**Darryl Powell, Math Teacher, Edison School, MA-5, \$58,000, effective 9/1/11 (additional)**

**Eric Mains, Math Teacher, Edison School, BA+16-5, \$53,250, effective 9/1/11-6/30/12 (replacement)**

**Christina Gonzalez, Math Teacher, WOHS, MA-3, \$50,000, effective 9/1/11 (additional)**

**Dianne Cardinali, Special Education Teacher, Science (Resource Room), Liberty School, MA+32-4, \$61,842 (replacement)**

**Francesca Romain, Instructional Aide, 1:1 Autistic, Mt. Pleasant School, BA-1, \$26,140, effective 9/1/11 (replacement)**

**Lainie Epitropakis, Special Education Teacher (ICR), Grade 2, St. Cloud School, BA-5, \$52,000, effective 9/1/11 (additional)**

**Stephen Van Hassel, General Science Teacher, Liberty Middle School, BA-3, \$50,000, effective 9/1/11 (replacement)**

**Adriana Passerini, Kindergarten Teacher, Redwood School, MA-1, \$51,256, effective 9/1/11 (additional)**

**Beverly Tindall, After School Library Media Center Program, WOHS, for the 2011-2012 school year, at an hourly rate of \$35**

**Kathleen Laszlo, Science and Technology Courses, Summer Enrichment Program, \$2,952 (Att. #2)**

**Theresa Garrison, OT, Summer Work, Preschool Evaluations and Referrals, \$300 per evaluation and \$49/hour for case management**

**Staff Assignments, Extended School Year 2011: (Att. #4)**

- **Rosalind Moskovitz, Instructional Aide, 6/28/11-8/24/11, \$39/hour**

**Coaching Assignments, WOHS, for the 2011-2012 school year, effective 8/1/11:**

- **Matt Zielyk, Freshman Soccer Coach, \$8,033**
- **Austin Alvarado, Junior Varsity Soccer Coach, \$8,033**
- **Ben Boursiquot, Volunteer Football Coach**

**Co-Curricular Assignments, for the 2011-2012 school year:**

- **Pleasantdale School**
  - **Appoint Amy Pacifico, Student Congress Co-Advisor, \$679.50**
  - **Appoint Doug Norrie, Student Congress Co-Advisor, \$679.50**
  - **Appoint Keri Orange, Conflict Resolution Advisor, \$1,359**

**Co-Curricular Assignments, for the 2011-2012 school year:**

- **St. Cloud School**
  - **Appoint Caroline Stoner, Conflict Resolution Advisor, \$1,359**
  - **Appoint Jenny Rezik, Student Council Advisor, \$1,359**
- **Liberty School**
  - **Rescind Danielle Bridge, Grade 8 Team Leader, \$2,611**
  - **Appoint Chris Todd, Grade 8 Team Leader, \$2,611**

**John Jacob, Summer Weight Room Monitor, effective 6/22/11, \$3,560 stipend**

**Summer Sub-Custodians, effective retroactive to 7/5/11, as per the attached (Att. #5)**

**Nanci Silvestri, Substitute Greeter, WOHS, at the hourly rate of \$16.87, effective 8/8/11-9/2/11 (replacement)**

**Home Instruction, July/August 2011, as per attached (Att. #6)**

**Elicia Baker, Language Arts Teacher, WOHS, Salary Adjustment MA-3, \$52,750, effective 9/1/11 (previously approved on 6/20/11 agenda as MA-1)**

**Jesse Aporta, Language Arts Teacher, WOHS, Salary Adjustment, BA-4, \$51,000, effective 9/1/11 (previously approved on 6/20/11 agenda as BA-1)**

**Jennifer Barta, Special Education Teacher Aide (Resource), Mt. Pleasant School, Salary Adjustment, MA-6, \$29,668, effective 9/1/11 (previously approved on 6/20/11 agenda as MA-1)**

**Aixa Abreu, Assistant Principal, Liberty Middle School, MA-4, \$109,049.72, effective immediately (replacement)**

**Julianne Bello, Assistant Principal Roosevelt Middle School, MA-1, \$99,727.02, effective upon release from current contract (replacement)**

**Cheryl Butler, Executive Director of Guidance Services, MA+32-11, \$147,890.45, effective upon release from current contract (replacement)**

**Franco Cozzolino, Physical Education Teacher, Mt. Pleasant School, MA+48-9, \$83,850, effective 9/1/11 (replacement)**

**4. Leave(s) of Absence**

- a.) Superintendent recommends approval of the following leave(s) of absence:

Gisel Montoya, Instructional Aide, WOHS, maternity leave of absence, effective 9/12/11-10/31/11

Dr. Kimberly Mancarella, Assistant Principal, WOHS, maternity leave of absence, effective 10/4/11-2/15/12

**5. Transfers**

- a.) Superintendent recommends approval of the following transfer(s):

Building to Building transfers for the 2011-2012 school year as per the attached (Att. #7)

**6) Contract Approval:**

1) Dr. Donna Rando, Assistant Superintendent for Curriculum and Instruction, for the 2011-2012 school year, \$197,132 (Att. #8)

2) Mark Kenney, Business Administrator, for the 2011-2012 school year, \$193,966 (Att. #9)

**Personnel – Item 3 a) Summer Custodians**

**MOTION:** Mr. Petigrow

**SECOND:** Mrs. Brill

**VOTE:** 3-1-1 (RC)

**ABSTAIN:** Mrs. Lab

**NAY:** Mrs. Mordecai

**Personnel – Items 1 through 5 (with the exception of Summer Custodians)**

**MOTION:** Mrs. Brill

**SECOND:** Mr. Petigrow

**VOTE:** 5-0 (RC)

**Personnel – Item 6**

**MOTION:** Mr. Petigrow

**SECOND:** Mrs. Brill

**VOTE:** 3-2 (RC)

**NAY:** Mrs. Casalino, Mrs. Mordecai

**B. CURRICULUM AND INSTRUCTION**

1. Recommend approval of the following textbook adoption request: Personal Financial Literacy for the Financial Literacy Seminar for Freshman and Personal Finance A & B (Att. #10)
2. Recommend approval of change of date for delayed opening for WOHS from 9/21/11 to 9/20/11.
3. Recommend approval of Articulation Agreement between West Orange High School and DeVry University to allow WOHS students to transfer approved credit hours into certain DeVry programs of study (Att. #11)

**Curriculum and Instruction – Items 1 through 3**

**MOTION:** Mrs. Casalino

**SECOND:** Mrs. Brill

**VOTE:** 5-0 (RC)

**C. FINANCE**

1. Recommend approval of resolution that the West Orange Board of Education approve the contract addendum with Sodexo Management Inc. for the period 7/1/11-6/30/12, and that we, the district, pay a management fee to Sodexo in an amount equal to \$244,224.70 for the 2011-2012 contract year. Be it further resolved that Sodexo guarantee that the West Orange School District shall receive an annual return of \$50,000 for the 2011-2012 school year. (Att. #12)
2. Recommend approval of the 6/30/11 and 7/19/11 Bills Lists: (Att. #13)

Payroll/Benefits	\$ 3,923,588.77
Transportation	\$ 498,720.81
Special Ed. Tuition	\$ 422,582.75
Instruction	\$ 126,601.53
Facilities	\$ 313,247.06
Capital Outlay	\$ 163,908.77
Grants	\$ 274,675.53
Food Service	\$ 251,822.11
Textbooks/Supplies/Athletics/Misc.	<u>\$ 151,027.16</u>
	<u>\$ 6,126,174.49</u>

3. Recommend approval of School Meal Prices for the 2011-2012 school year as follows:
 

	<u>Lunch</u>	<u>Breakfast</u>
Elementary Schools	2.70	1.45
Middle Schools	3.00	1.65
High School	3.25	1.80
Adult	4.25	2.50
Milk	.60	



4. **Recommend approval of Joint Purchasing Agreement with the Board of Education of Pittsgrove, New Jersey for the purchase of copy paper. (Att. #14)**
5. **Recommend approval of submission of grant application for the New Jersey Child Assault Prevention (NJCAP) Project for the 2011-2012 school year (Att. #15)**
6. **Recommend approval of Renewal Application for Temporary Instructional Space for the 2011-2012 School Year (Att. #16)**
7. **Recommend approval of awarding of bid for Boiler Replacement - Redwood Elementary School to Silva's Mechanical Services in the amount of \$188,000 (Att. #17)**
8. **Recommend approval of awarding of bid for Boiler Replacement - Gregory Elementary School to Silva's Mechanical Services in the amount of \$205,000 (Att. #18)**
9. **Recommend approval of awarding of bid for Asbestos Removal/Boiler Room - Redwood Elementary School to GL Group in the amount of \$36,500 (Att. #19)**
10. **Recommend approval of awarding of bid for Asbestos Removal/Boiler Room - Gregory Elementary School to Greenwood Abatement Consultants in the amount of \$58,640 (Att. #20)**
11. **Recommend approval of the following service agreements for the 2011-2012 school year, retroactive to 7/1/11, as per specifications in the attached: (Att. #21)**
  - a) **Jeremie Hafitz, Speech Therapist, feeding therapy, in an amount not to exceed \$35,000**
  - b) **Gerard Miller, orientation and mobility therapy, in an amount not to exceed \$7,200**
  - c) **Heidi Miller, Speech Language Pathologist , speech/language and feeding therapy, in an amount not to exceed \$25,000**
  - d) **Randi Schwartz-Zalayet, Speech Language Pathologist, speech therapy, in an amount not to exceed \$7,800**
  - e) **Rocking Horse Rehab, hippotherapy services, in an amount not to exceed \$11,000**
  - f) **Nurse Finders, nursing care/school hours and transportation, in an approximate amount of \$96,250**

**Service Agreements (continued):**

- g) Dr. June Shepard, feeding and nutrition services, in an approximate amount of \$900 annually**
  - h) AJL Physical & Occupational Therapy, occupational therapy, in an amount not to exceed \$5,000**
  - i) Morris Union Jointure Commission, Physical and Occupational therapy services, in an amount not to exceed \$14,010**
  - j) Essex Regional Educational Services Commission, Therapeutic Behavior Services, in an amount not to exceed \$25,000**
  - k) North Jersey Outreach/KDDS Too, Inc., ABA Therapy/Parent training, consultation and coordination services, in an amount not to exceed \$45,000**
  - l) Immaculate Health Care Agency, Nursefinders, and Bayada Nurses for nursing staff relief services, in amounts not to exceed \$25,000, \$20,000, and \$5,000, respectively**
  - m) Bayada Nurses, nursing care/school hours and transportation, in an amount not to exceed \$90,000**
  - n) Monique Coleman, Vision Therapist, in an amount not to exceed \$19,536**
  - o) Educational Services Commission of Morris County, Professional Support Services, in an amount not to exceed \$1,500**
  - p) Suzanne McPherson, Special Needs Nurse, in an amount not to exceed \$77,000, funded through IDEA**
  - q) Essex Regional Educational Services Commission, Occupational and Physical Therapy Services, in an amount not to exceed \$10,000**
  - r) Service agreement between West Orange Board Public Schools and New Jersey Commission for the Blind, in an amount of \$6,800**
  - s) National Staffing Associates, Inc., nursing care/school hours and transportation for 2 students, in an amount not to exceed \$140,000**
  - t) Maxim Healthcare Services, nursing care/school hours and transportation, in an amount not to exceed \$75,000**
- 12. Recommend approval of services for classified student for the 2010-2011 school year, in an amount of \$2,086.56, retroactive to 6/9/11, as per the specifications in the attached (Att. #22)**
- 13. Recommend approval of service contract with Lina Slim-Topdjian, of ASAP, LLC Agency to provide BCBA Consultation for student in an amount not to exceed \$1,800 (Att. #23)**
- 14. Recommend approval of service contract with Caldwell Pediatric Therapy Center, for Speech, Occupational and Physical Therapy for the 2011 Extended School Year for student, effective 6/28/11, in an amount not to exceed \$1,332 (Att. #24)**

15. Recommend approval of service contract with Pediatric Potentials of West Essex to provide Occupational and Physical Therapy to student for the period 7/1/11-8/31/11 in an amount not to exceed \$9,900 (Att. #25)
16. Recommend approval of tuition for the 2011-2012 School Year, including Extended School Year, Out-Of-District placements, retroactive to 7/1/11, as per the attached (Att. #26)
17. Recommend approval to dispose of obsolete and unrepairable vehicles via Apache Auto Wreckers, \$200 (approximately) salvage per vehicle/no towing expenses (Att. #27)
18. Recommend approval of the sale of 300 student desks to Egg Harbor Board of Education in an amount of \$15,000 (Att. #28)
19. Recommend approval of Agreement to Provide Legal Services between the West Orange Board of Education and Scarnici Hollenbeck in connection with the energy efficiency and solar energy project, in an amount not to exceed \$7,500 without additional authorization(Att. #29)
20. Recommend approval of appointment of the firm of Nisivoccia and Company as independent certified auditors for the 2010-2011 school year for a fee of \$62,500 (Att. #30).
21. Recommend approval of transfer of funds under Title VI of the Administrative Code for the month of April 2011 (Att. #31)
22. Receipt of the Board Secretary's Report for the month of April 2011 (Att. #32)
23. Receipt of the Treasurer of School Monies Report for the month of April 2011 (Att. #33)
24. Recommend approval of Sidebar Agreement for Block Scheduling between the West Orange Board of Education and the WOE. (Att. #34)

**Finance – Items 1 through 21**

**MOTION:** Mr. Petigrow

**SECOND:** Mrs. Brill

**VOTE:** 5-0 (RC)

**Finance – Items 22 and 23**

The Board acknowledged receipt of the Board Secretary's Report and the Treasurer of School Monies Report for the month of April 2011.

**Finance – Item 24**

**MOTION:** Mr. Petigrow

**SECOND:** Mrs. Brill

**VOTE:** 5-0 (RC)

**D. REPORTS**

**VI. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS**

**VII. MOTION FOR THE NEXT BOARD MEETING to be held at 6:00 p.m. on August 16, 2011 at the Administration Building.**

**MOTION:** Mr. Petigrow

**SECOND:** Mrs. Brill

**VOTE:** 5-0 (VV)

**VIII. PETITIONS AND HEARINGS OF CITIZENS**

**IX. ADJOURNMENT**

**MOTION:** Mrs. Brill

**SECOND:** Mr. Petigrow

**VOTE:** 5-0 (VV)